

SAFER SEAS ACT COMPLIANCE CHECKLIST ^[1]

SEXUAL ASSAULT AND HARASSMENT REPORTING REQUIREMENTS

Initial Report

- USCG
- Country where the incident occurred
- Immediately upon gaining knowledge of a sexual assault or harassment incident

Company After-Action Summary

- Submission within 10 days of initial report
- Actions taken after learning of incident
- Results of investigation
- Action taken against offender

SMS REQUIRED UPDATES

Master Keys

- Master Key Access Log
- Master Key Access List

Policies, Procedures, and Annual Training

- Sexual Assault and Harassment Prevention
- Bystander Intervention
- Reporting of Sexual Assault and Harassment
- Response to Sexual Assault and Harassment
- Investigation of Sexual Assault and Harassment

SIGNAGE

Signs in Berthing Areas and in Wash Areas

- Policies prohibiting sexual assault and sexual harassment, retaliation, and drug and alcohol usage
- Procedures and resources to report crimes, including sexual assault and sexual harassment
- The telephone number, website, and email address for reporting to the USCG
- Outside resources such as sexual assault hotlines and counseling

If Video Surveillance System Required

- Signs notifying crew of presence of video and audio surveillance equipment
- Signs notifying crew of 5-year retention period for surveillance footage after an incident is reported

SURVEILLANCE EQUIPMENT ^[2]

Vessels Required to Maintain Video Surveillance Systems

- Documented vessels with overnight accommodations for 10+ individuals that are
 - On an ocean voyage of at least 600 miles or
 - At least 24 meters in length and required to have a load line
- Documented vessel of at least 500 GT
- Vessels with berthing for 10+ individuals and operating for 72 hours or more on waters superjacent to the OCS

System Requirements

- Cameras recording video and audio placed in all passageways where stateroom doors open and positioned to capture every door in the passageway
- Retention of recordings for at least 1 year, or 5 years if an incident is reported
- Signs notifying crew of presence of video and audio surveillance equipment

Crew Training on Responding to Incidents

- Retain surveillance equipment and other evidence
- Act impartially without influence from company or others
- Applicable laws regarding investigating and reporting sexual assault and harassment
- Surveillance recordings may not be used as part of a labor action against crew

MASTER KEY CONTROL SYSTEM

- Manual or electronic system to control access to all master keys
- List of crew positions allowed access to master keys included in SMS system and owner's records
- Manual or electronic log of master key use kept in a centralized location – must include date, time, and location accessed, and the name and rank of person who used the master key^[3]

[1]These requirements are current as of 2/6/2023; Prepared by Jessie Elizabeth Shifalo and Cecilia Vazquez.

[2]Deadline is currently December 23, 2024, or next dry dock, whichever is later. This may be updated by the USCG.

[3]This log must be made available to the FBI, USCG, or any other law enforcement officer upon request during an investigation.